

Other Features:-

- All Spiritual Organizations has their own message group
- All Prayer Groups has their own message group
- Group Admin of each group can post updates & messages
- Group wise communication feature
- Vicar & Assistant Vicar can send Birthday and Wedding Anniversary greeting and Emails
- Vicar & Assistant Vicar can send Emails to individual members
- Protection and keeping confidentiality of personal data
- Content Management

Coming Soon...

- Smart Phone Application
- Separate Groups for Sunday School Classes & Teachers
- Job Cell

Note :

Any modification in your profile will be reflected only after the validation and approval from the office bearers of the Parish

Scan the following QR Code with your smart phone to visit

<http://stthomascathedraldubai.com>



<https://www.facebook.com/stocdxb>



For further assistance you may please contact one of the following Web Committee Member

Mr. Jobinse 050 5153390

Mr. Baiju Baby 055 508 3243

Mr. Peter 050 578 3022



St. Thomas Orthodox Cathedral, Dubai

User Manual for Website and Member Log-in

We take great pride in informing you of further development in the Church website and the introduction of Member-log-in with online parish directory.

To facilitate ease of using the website and Member log-in, the following steps are to be followed

**Step 1 : Go to www.stthomascathedraldubai.com
or
www.stocdubai.com**



Step 2: Click on "Member login"
You will view the following screen

St. Thomas Orthodox Cathedral, Dubai

User Name

Password

Sign in

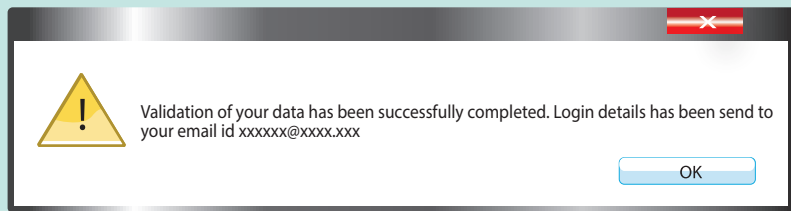
First-Time Login
Forgot Your Password?

Step 3: Click on “**First Time Log-in**” - You will view the following screen

Enter your Cardex No. : The input format is AXXX, i.e. alphabet followed by 3 digits, illustrated as P008 / S020 / F201.

Date of Birth : Please enter the DOB of the principle membership holder. Click on “**Sign Up**”

If the entered information is concurrent with the parish database then you will see the below message and you receive an e-mail, (e-mail address as per the church database), providing you username and password.

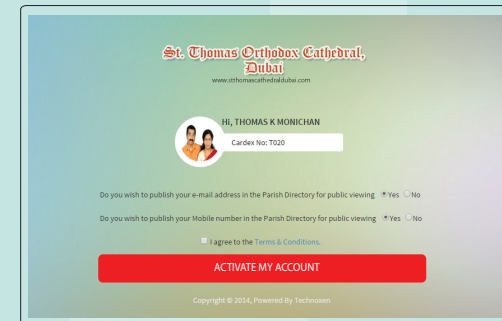


If the entered information does not concur with the parish database, or if your e-mail address displayed is inactive / incorrect, you are requested to send a mail to admin@stocdubai.com mentioning your Cardex No, Name, DOB, Email id and Mobile Number. You will be contacted for updating information.

Step 4 : Activation of your account

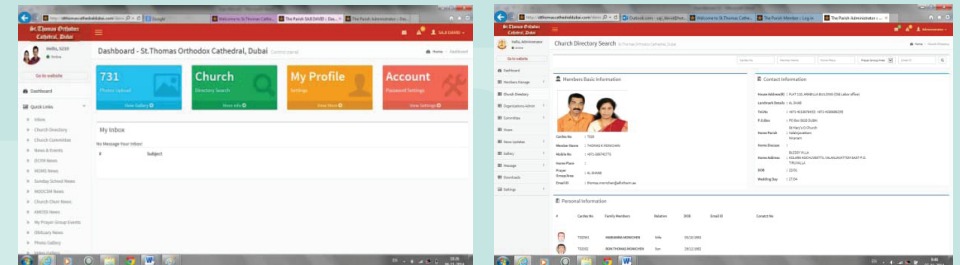
Once you receive the mail, click on the “**log-in**” link provided in the mail or go back to home page and click on “**Member Login**” Button - You will view the following screen.

Enter User Name (for example P008 / S020 / F201) and Password received in your email and click on “**Sign in**” and then you will see the following screen



Step 5 : Select your options and Agree the Terms & Conditions and Click on “ Activate my Account ”

You will be directed to change your password. Once you have successfully completed the above steps, you are in the **Privileged area of a Parish Member**



Now you can enjoy the following features: -

- Search and View of Parish Directory (Controlled View)
- View and update your profile
- Quick view of all updates in your inbox
- Read News & Events updates
- Read and download Parish Bulletin & Prayer Books
- View Photo and Video Gallery
- Viewing updates from Prayer groups and Spiritual Organizations
- Viewing messages from Vicar and Assistant Vicar
- And many more..